



846 South Clinton Avenue, Suite 201 • Rochester, NY 14620

Dear Swillburg Neighbor,

The Swillburg Neighborhood Association needs your help this year more than ever. There are volunteer opportunities of all commitment levels! We need people to continue to maintain the services and beautification projects we have grown accustomed to in Swillburg and also take on some new responsibilities. This form is also on the website www.swillburg.com, click on the Volunteer Here button, so you can print a copy for yourself or get additional forms for your neighbors to complete.

Please take a moment to note ways you would like to volunteer and return this two page form in the postage paid envelope.

Name	
Address	
Phone	
E-Mail	

Interests:

- Administration Fundraising Events
 Field Work/Gardens Deliveries Phone Calling
 Volunteer Coordination Newsletter Production

Special Skills:

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies, sports, etc.

Please check off the events and other activities you'd like to volunteer for on the reverse.

Volunteer Commitment Chart 2007

I'd like to help:	Project	Brief Description	Level of Commitment	Est. Occurrence Time Commitment	Est. Annual Time Commitment	Resources Needed
	Volunteer Committee Member	The volunteer committee helps to coordinate volunteers needed for events and helps increase volunteerism in Swillburg.	Low—Moderate depending on the time of year	1 hour	10 Hours	None
	Phone Reminders	Making phone calls to ask for volunteers for events, remind volunteers before events, remind neighbors who signed up for refreshments for neighborhood events and other general calls for the Volunteer Committee.	Low once per month for approx. 10 minutes	10 minutes	1 Hour	Telephone
	Newsletter Delivery	The Neighborhood publishes 4-6 newsletters per year and we need volunteers to help deliver these newsletters to different streets/areas containing 25- 50 homes.	Low 4-6 times/year	20-30 minutes	2-3 Hours	None
	Newsletter Pick Up	Pick up newsletter from the print shop	Low 4-6 times/year	20 minutes	2-3 Hours	Car
Events						
	Swillfest April 13, 2007 Set Up 3:30-5:00pm Event 6-10pm	Each year we hold our country themed event called Swillfest. We need volunteers to assist in set up/clean up and for various tasks throughout the night such as helping at the Silent Auction table or selling 50/50 raffle tickets (we can also use help in the week leading up to this event)	Low one night/year	5 Hours	5 Hours	May require some physical labor
	Beautification Week May 14-18, 2007 Time 5-8 pm	As part of the city's Clean Sweep program, Swillburg has adopted their own Beautification week. Usually the 2nd-3rd week of May we need volunteers to clean up our various gardens and planters around the neighborhood. We typically work every night that week for about two hours and then will participate in Clean Sweep on the Saturday of that week. Even if you can only help one of the nights we would welcome your assistance. This is a huge undertaking and the more people we have the more beautification we can accomplish.	Low One week/year	1-15 Hours (Depending on many evenings throughout the week you are available)	1-15 Hours (Depending on many evenings throughout the week you are available)	Various Garden Tool (we do have some to supply)
	Clean Sweep May 19, 2007 8:30-1:00pm	Rochester City Clean Sweep 2007. We complete planting projects and help clean up major streets in and around Swillburg.	Low One week/year	4.5 Hours	4.5 Hours	Tools, Gloves
	National Night Out July 26, 2007 Set Up 2-5pm Event Time 6-dusk pm Tear Down 8-9pm	National Night Out is our family carnival held the last Thursday of July in the neighborhood. We need volunteers to sell food, greet visitors, sell 50/50 raffle tickets, solicit new members, set up/clean up. (we can also use help in the week leading up to this event)	Low one night/year	4 Hours	4 Hours	May require some physical labor
	Music in the Park Sept. 4, Sept. 11, Sept. 18, Sept 25 5-8:15pm	Music in the Park is held at Otto Henderberg Park. We need volunteers to set up (5-6pm), help with food (6-7:30pm), and clean up (7:30-8:15pm).	Moderate/ 4 nights per year	3 Hours	3 Hours	Hat (if serving food, we provide gloves)
	Halloween Spooktacular November 27, 2007 Set Up 2-4pm Event Time 4-7pm Tear Down 7-8pm	On the last Saturday of October the neighborhood hosts a family event on Pembroke Street. We need volunteers to assist with set up/clean up, helping children with the games and various activities and assist in selling food/neighborhood merchandise.	Low one day/year	3-4 Hours	3-4 Hours	None
Garden Maintenance Projects						
(Most of the planting is done during Beautification week, but we need the gardens maintained through the summer- no green thumb required) <i>The time estimates will vary depending on the weather conditions throughout the Summer</i>						
	Sign Garden- Field St./ S. Clinton	Weed, water, trim back dead plants	Moderate - High	5-10 minutes	2-4 Hours	Garden Tools & the ability to bring water to the sight
	Sign Garden- Karges Place/S. Goodman	Weed, water, trim back dead plants	Moderate - High	5-10 minutes	2-4 Hours	Garden Tools- we have water onsite
	County in Bloom Garden- Field St.	A few times per month a group of volunteers assemble to mow, weed and water the Monroe County in Bloom Garden adjacent to Field Street and I-490.	Moderate - High	30 Minutes	2-4 Hours	None- we have water onsite
	Front of the NET Office on S. Clinton	Weed, water, trim back dead plants	Moderate - High	15 Minutes	2-4 Hours	None- we have water onsite
	Field Street Planters	Water the planters down Field Street (It's ok if you are only able to do some of them)	Moderate - High	15 Minutes	2-4 Hours	Ability to bring water to the Planters